Alexander Hamilton Middle School, SDMC Meeting Minutes

January 8th, 2019

I. Present:

Robert Michaels-Johnson, AHMS Principal	Vanessa Gonzalez, Clerk
Jayna Hawkins, Teacher	Francisco Rodriguez, Teacher
Mia Charlton, Teacher	Brandon Pigeon, 7th Grade Principal
William Jaudon, PTO President	Jose Aguilar Batres, Teacher
Destiny Bernal, Community Coordinator	

II. Budget (Mr. Michaels)

- a) Another quarter of a million (\$) to give back to the District from what we were already anticipating
- b) Staffing:
 - a. We were able to reallocate three positions from other funding sources
- c) We are not anticipating that teachers would feel the impact of the budget
- d) We passed the audit related to food
 - a. We can resume food-related fundraisers, keeping in compliance

III. Staffing Changes (Mr. Michaels)

- a. We have a new 6th Grade Science Teacher, Ms. R.
- **b.** We are down an Hourly (Art) Teacher, formerly Ms. Marlowe
 - i. This position was reduced from 20 hours per week to 10 hours per week
 - 1. Some of her students are being redistributed to other electives
- **c.** We are down a Clerk
- **d.** Our Hourly Tutor is transitioning over to an Associate Teacher
- e. Ms. Pepper is no longer a Dedicated Substitute, now she's transitioned over to 'as needed'
- f. We just got a list of potential Nurse candidates (headed up by Mr. Vogt)

IV. Student Transfers (Ms. Gonzalez)

- **a.** The system is moving online (starting January 22nd) and the window stays open until the end of May. Parents can get notification via e-mail if their child's transfer was approved or not.
- b. This allows schools to plan for the upcoming school year

V. Recruitment (Ms. Hawkins)

- **a.** Point was brought up about the importance of our visibility in recruiting from elementary schools and in the community
- **b.** Point was brought up that we used to bring 5th Graders from elementary schools
- c. We can market to 4th and 5th Graders at Helms ES (their Magnet program is Dual Language)
- **d.** Continue to think about recruitment in what we're doing for the centennial

VI. School-Parent Compact

- **a.** We need to have two meetings, per Title I, to get parent, student, and teacher feedback on how we can improve at AHMS.
 - i. The student feedback could be collected through a survey during school
- **b.** One meeting to talk about the school Compact (this one needs to happen January or February).
 - i. The next Coffee with the Principal event is Thursday, January 17th
 - ii. We can do the FACE and Compact that day.

VII. STEAM PBL

a. Think about how engaging the instruction is.

VIII. Master Schedule

- a. The tentative plan will be shared with the leadership team and then the SDMC afterwards.
- b. The deadline for Master Schedule is February 1st